

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 11th February, 2015 at 1.00 pm

MEMBERSHIP

Councillors

K Wakefield (Chair)	A Carter	S Golton
J Blake		
M Dobson		
P Gruen		
R Lewis		
L Mulherin		
A Ogilvie		
L Yeadon		

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 17th December 2014</p>	1 - 14

Item No K=Key Decision	Ward	Item Not Open		Page No
6 K		10.4(3) & (5) (Appendices A & F only)	<p><u>ADULT SOCIAL CARE</u></p> <p>APPROVAL TO PROCEED WITH PROPOSAL TO DEVELOP A SOCIAL ENTERPRISE IN THE FORM OF A STAFF LED MUTUAL TO DELIVER THE LEARNING DISABILITY COMMUNITY SUPPORT SERVICE</p> <p>To consider the report of the Director of Adult Social Services seeking approval to complete all outstanding work including specifications and supporting documentation to enable the creation of a Social Enterprise in the form of a staff-led public service mutual, from the Council's current in house Learning Disability Community Support Service; the transfer of business to that Social Enterprise and the awarding of a contract for services for a 5 year period subject to the value of the contract in the first year not exceeding £21.454m per annum.</p> <p>(Please note that Appendix A to this report is recommended to be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3), whilst Appendix F is recommended to be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(5)).</p>	15 - 74
7			<p>EVEN BETTER LIVES LIVED - LEEDS LOCAL ACCOUNT OF ADULT SOCIAL CARE 2014/15</p> <p>To consider the report of the Director of Adult Social Services introducing the 2014/15 Local Account of Adult Social Care Services for its citizens. The report provides an explanation of the new responsibilities placed upon Councils and the Local Account's contribution towards enhancing local accountability to the public, whilst also acting as a tool to support sector led service improvement. Finally, the report offers a highlighted summary of the main areas of achievement of Adult Social Care and indicates areas of service identified within the Leeds Local Account as requiring further development to sustain or improve performance.</p>	75 - 106

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8			<p><u>FINANCE AND INEQUALITY</u></p> <p>FINANCIAL HEALTH MONITORING 2014/15 - MONTH 10</p> <p>To consider the report of the Deputy Chief Executive on the Council's projected financial position for 2014/15 after ten months of the financial year. The report also comments on the key issues impacting on the overall achievement of the budget for the current year.</p>	107 - 128
9			<p>REVENUE BUDGET PROPOSALS AND CAPITAL PROGRAMME</p> <p>a) <u>Leeds City Council Revenue Budget and Council Tax 2015/2016</u> To consider the report of the Deputy Chief Executive on the proposals for the City Council's Revenue Budget for 2015/16 and the Leeds element of the Council Tax to be levied in 2015/2016.</p> <p>b) <u>Capital Programme Update 2015-2018</u> To consider the report of the Deputy Chief Executive on the Capital Programme for the period 2015-2018.</p> <p>c) <u>Treasury Management Strategy 2015/2016</u> To consider the report of the Deputy Chief Executive on the Treasury Management Policy and Strategy for 2015/2016.</p>	129 - 646

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10			<p>COVENANT BETWEEN RELIGION OR BELIEF ORGANISATIONS AND LEEDS CITY COUNCIL</p> <p>To consider the report of the Assistant Chief Executive (Citizens and Communities) setting out the background and context to the proposal to sign a covenant for engagement between the Council and Religion or Belief organisations in Leeds. The report informs of the work that has been undertaken with Leeds University over the last three years to give due regard to religion or belief equality in terms of the delivery of the Councils services. It also sets out proposals for ongoing support to and engagement with the Religion or Belief Third Sector via the Third Sector Partnership.</p> <p><u>HEALTH AND WELLBEING</u></p>	647 - 656
11			<p>BEST START PROGRAMME</p> <p>To consider the joint report of the Director of Public Health and the Director of Children’s Services highlighting the Leeds Best Start Programme in order to emphasise the importance of this priority in relation to longer-term outcomes for children, families and future generations in the city. In addition, the report provides details of the innovative and exciting work which is already being driven forward under this priority, including the essential work done by the integrated Early Start Service (Health Visiting working with Children’s Centres).</p>	657 - 672

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12			<p>CONTRACT AWARD FOR DRUG AND ALCOHOL TREATMENT AND RECOVERY SERVICE</p> <p>To consider the joint report of the Directors of Public Health, Children’s Services, Environment and Housing and Adult Social Services regarding the recent decision to award the contract for drug and alcohol treatment and recovery services. In addition, the report highlights the anticipated contribution that the service will make towards meeting key strategic priorities for the Council, and the benefits that will be realised as a consequence of this contract award.</p>	673 - 680
13			<p>CONTRACT AWARD ON INTEGRATED SEXUAL HEALTH SERVICES</p> <p>To consider the report of the Director of Public Health providing details on the recent decision to award the contract for Integrated Sexual Health services. The report highlights the anticipated contribution that the service will make towards meeting key public health priorities for the Council.</p> <p><u>TRANSPORT AND THE ECONOMY</u></p>	681 - 688
14 K	Temple Newsam	10.4(3) (Appendix 1 only)	<p>EAST LEEDS LEISURE CENTRE, NEVILLE ROAD, HALTON, LEEDS 15</p> <p>To consider the joint report of the Director of City Development and the Director of Children’s Services seeking approval of the sale of the subject site to the Temple Newsam Partnership Cooperative Trust, on the terms as detailed within the exempt appendix to this report.</p> <p>(Please note that Appendix 1 to this report is recommended to be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3)).</p>	689 - 704

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15			<p><u>CHILDREN AND FAMILIES</u></p> <p>TRANSFORMING CHILDREN'S SOCIAL WORK IN LEEDS: PROGRESS AND FURTHER DEVELOPMENTS</p> <p>To consider the report of the Director of Children's Services providing an update on the progress made in services for children, young people and families in Leeds with a particular focus upon the ongoing transformation of children's social work services. The report highlights Leeds' success in being awarded £4.85 million from the Department for Education's (DfE) Innovation Fund and the work taking place as a result of this. Also, the report outlines further improvements planned across the service that will sit alongside the innovation fund to create system-change throughout the city.</p> <p><u>NEIGHBOURHOODS, PLANNING AND PERSONNEL</u></p>	705 - 716
16		10.4(5) (Appendix 6 only)	<p>SITE ALLOCATIONS PLAN AND AIRE VALLEY LEEDS AREA ACTION PLAN: SITE ALLOCATION PROPOSALS</p> <p>To consider the report of the Chief Planning Officer which seeks the Board's agreement to the site allocations proposals, as presented, as the basis on which to prepare the Site Allocations Plan and the Aire Valley Leeds Area Action Plan Publication Draft Plans, for consideration by the Development Plan Panel and approval of the Executive Board prior to deposit for public consultation in 2015. The report also seeks agreement to the areas identified for further work, whilst noting that further refinement to the proposed allocations may be necessary in the light of the work on plan preparation and further evidence coming forward. Finally, the report invites the Board to agree to withdraw the Council's Interim PAS Policy with immediate effect.</p> <p>(Please note that Appendix 6 to this report is recommended to be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(5)).</p>	717 - 1220

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17 K			<p>THE LEEDS COMMUNITY INFRASTRUCTURE LEVY - STRATEGIC AND NEIGHBOURHOOD SPENDING</p> <p>To consider the joint report of the Director of City Development and the Deputy Chief Executive which proposes the key parameters for the spending of the Community Infrastructure Levy (CIL) income across Leeds, including the proportion given to local communities, governance and engagement arrangements for that proportion, together with strategic spending principles.</p> <p>(Please note: Appendix 2 to this report will be circulated to Executive Board, following the meeting of Scrutiny Board (Sustainable Economy and Culture) scheduled for 3rd February 2015).</p>	1221 - 1244
18			<p>CHANGING THE WORKPLACE: PROGRESS REPORT TO END OF 2014</p> <p>To consider the joint report of the Deputy Chief Executive and the Director of City Development providing an overview of Phase 1 of the Changing the Workplace scheme, presenting the benefits delivered to date and the opportunities available for further savings to be delivered. In addition, the report looks to consider moving forward on phase 2 in the localities, linking in with the community hubs and asset rationalisation agendas.</p>	1245 - 1260
19 K			<p>CITY-WIDE HOUSING REPAIRS AND MAINTENANCE PROCUREMENT STRATEGY 2016</p> <p>To consider the report of the Director of Environment and Housing providing an overview of the proposed strategy for key strategic procurement exercises that Housing Leeds will conduct between 2015 and 2020. In addition, the report outlines the approach proposed to be taken in respect of future contracts or internal arrangements regarding the delivery of a number of key services.</p>	1261 - 1272

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20 K		10.4(3) (Appendix B only)	<p data-bbox="675 286 1331 360"><u>DIGITAL AND CREATIVE TECHNOLOGIES, CULTURE AND SKILLS</u></p> <p data-bbox="675 427 1382 535">GRAND THEATRE AND OPERA HOUSE LTD. - FUTURE OPERATION AND GOVERNANCE OPTIONS APPRAISAL OUTCOMES</p> <p data-bbox="675 577 1385 719">To consider the report of the Director of City Development seeking approval for the next phase in the development of the Leeds Grand Theatre and Opera House.</p> <p data-bbox="675 761 1366 902">(Please note that the Appendix B to this report is recommended to be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(3)).</p>	1273 - 1330

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.